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Memorandum of Understanding (MoU)

This memorandum of understanding (hereinafter referred to as MoU) is executed on this the 25th day of January, 2023.

BETWEEN

SAJIDA Foundation, a non-profit organization registered with the Registrar of Joint Stock Companies and Firms under The Societies Registration Act, 1860 and licensed by NGO Affairs Bureau, having its head office at OTOBI Centre, 4th and 5th floor, Plot-12, Block CWS(C), Gulshan South Avenue, Gulshan 1, Dhaka 1212, represented by its Chief Operating Officer, S.N. Kairy, hereinafter referred to as "**SAJIDA**" (which expression, unless excluded by or repugnant to the context, shall mean and include its administrator, nominees, representative, assigns and successor-in-interest) of the **First Part**.

AND

Department of Clinical Psychology, University of Dhaka (DCP-DU) is a renowned public academic institution having its registered office at University of Dhaka, Ramna, Dhaka-1000 represented by its Chairman, Jobeda Khatun, hereinafter referred to as "**DCP-DU**" (which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its administrator, nominees, representative, assigns and successor-in-interest) of the **Second Part**.

SAJIDA and Department of Clinical Psychology, University of Dhaka (DCP-DU) are hereinafter collectively referred to as the "Parties/Partners" and individually as a "Party/Partner".

WHEREAS

SAJIDA has introduced "Syed Humayun Kabir Scholarship," hereinafter referred to as "**Scholarship**" to help the meritorious and underprivileged students in their education pathway. SAJIDA and Department of Clinical Psychology, University of Dhaka (DCP-DU) have expressed their willingness to make a bilateral MoU for the provision of this MoU.

NOW, THEREFORE, in consideration of the mutual agreements and promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Scope of the MoU:

A Scholarship Program is to be implemented by SAJIDA Foundation to uplift the vision of SAJIDA – 'Health, Happiness and Dignity for All'.

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The objective of the scholarship program is to help the meritorious and underprivileged students in their education pathway. SAJIDA is seeking to support students who are pursuing degrees in the following areas:

- Medical science
- Psychology
- Environment
- Engineering
- Social Sciences

Components which the scholarship program may cover

The following areas (but not limited to) may be covered through the scholarship fund

- Registration/admission fees
- Tuition and other fees
- Accommodation and monthly food expense
- Books, course supplies, equipments etc.

Eligibility Criteria

- Has to be enrolled in the respective university program
- Must demonstrate financial need
- Any other household vulnerability

Scope with SAJIDA in Future

Aside from the scholarship, SAJIDA Foundation will aim to offer the following to selected students:

- Internship
- Semester break part time work opportunity
- Full time work opportunity

2. Duration

This MoU is signed for the next 4 (Four) year starting from 2023 to 2027 with provisions of extension based on mutual agreement between the Parties.

3. Responsibilities of the Parties:

3.1 Responsibilities of SAJIDA

- SAJIDA shall provide the eligibility criteria and communication materials;
- SAJIDA shall inform the DCP-DU of the details of the participants and detailed outline of the implementation plan based on cohorts, herein SAJIDA will not commit any recipient beforehand;



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- c. SAJIDA shall be liable for monitoring and supervision in accordance with focal person from respective education program;
- d. SAJIDA shall be liable to borne expenses as per clause-5 of this MoU.

3.2 Responsibilities of DCP-DU

- a. DCP-DU agrees that SAJIDA shall have the supreme authority to select or not select any participants for the Scholarship; DCP-DU cannot raise any question regarding the selection process for the Scholarship program.
- b. DCP-DU shall provide its institutional name and logo, as a collaborating agency with SAJIDA, on the documentation and elsewhere as deemed necessary for the marketing and outreach communications relevant to the Scholarship;
- c. DCP-DU shall be obligated to provide certification to the recipient of Scholarship as instructed and informed by SAJIDA;
- d. DCP-DU will be fully responsible to comply with legal requirements, rules and regulations. SAJIDA will not be liable for any losses which may arise due to any breaches of applicable legal requirements, rules or regulation.

3.3 Both parties hereby agree and acknowledge that this MoU does not affect the ability of either party to enter into similar agreements with other organisations or institutes or governments.

4. Non-binding in Nature

Both Parties understand and agree that this MOU is intended to merely capture the areas of co-operation between the Parties regarding the Scholarship where SAJIDA is not committing any number of scholarships to be given to the students of the DCP-DU during this MoU period.

5. Financing

SAJIDA shall bear relevant expense of the Scholarship, where SAJIDA will have the authority to decide what expense is relevant for the purposes of the scholarship and what is not. However, there shall not be any financial obligation towards DCP-DU as a prerequisite to accreditation and certification of the Scholarship.

6. Principles

- (a) **Accountability and Transparency:** Partners will be fully accountable to each other regarding compliance with organizational policies, standards and procedures, and therefore, the Partners will be open and proactive in sharing information with each other.