

Curriculum for MSS in Social Welfare (Session: 2020-2021 and 2021-2022)



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Semester wise course titles and credits

FIRST SEMESTER

Course No.	Course Title	Credit
MSS 101	Social Organization Management	4
MSS 102	Social Development and Social Work	4
MSS 103	Social Work Approaches and Practice	4
MSS 104	Advanced Social Research	4
MSS 105	Statistics in Social Research	2
MSS 106	Seminar	2
Total = 20		

SECOND SEMESTER

Course No.	Course Title	Credit
MSS 201	Field Practicum	6
MSS 202	Practice Research	4
MSS 203	Comprehensive	4
Optional Courses (any one of the following Courses)		
MSS 204	Thesis (to be offered to the selected number of students)	4
MSS 205	Justice System in Criminology and Victimology	4
MSS 206	Clinical Social Work	4
MSS 207	Gerontological Social Work	4
MSS 208	Industrial Relations and Labor Laws	4
MSS 209	International and Comparative Social Policy	4
MSS 210	Viva- Voce (Theoretical and Practical)	2
Total = 20		

Total Credits: 20+20=40 (Includes Theoretical and Practical Courses)

Mapping of Course with Program Learning Outcomes (PLOs)

MSS 1 st Semester										
Course No	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10
MSS 101	✓	✓	✓			✓				
MSS 102		✓	✓	✓	✓		✓	✓		
MSS 103		✓	✓	✓					✓	
MSS 104		✓	✓	✓						
MSS 105				✓						
MSS 106	✓			✓			✓	✓	✓	✓
MSS 2 nd Semester										
Course No	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10
MSS 201		✓	✓	✓	✓	✓	✓		✓	✓
MSS 202				✓	✓		✓			
MSS 203		✓	✓		✓		✓			
MSS 204				✓	✓		✓			
MSS 205			✓	✓		✓		✓		✓
MSS 206		✓					✓	✓	✓	✓
MSS 207		✓					✓	✓	✓	✓
MSS 208		✓	✓	✓			✓			✓
MSS 209		✓	✓	✓	✓		✓			✓
MSS 210										

FIRST SEMESTER

Course No: MSS 101	Credits: 4	Hours: 60	MSS 1stSemester
Course Title: Social Organization Management			Course Type: Theory

Rationale

This course includes a number of important aspects such as nature of social organization, organization and management theories, human resource management, monitoring and supervision, financing of management and use of management information system (MIS). Within these contents, the students will be able to look how these organization and management tools can be used in social service organization. This course will be very useful for Masters Students to prepare themselves to use this knowledge in their professional career, and service delivery process as well as to develop an organization for sustainable development.

Course Learning Objectives

The main objective of this course is to prepare Masters Students to provide an overall understanding about the social organization management. Some specific objectives are to-

- to give understanding about the nature of social organization and general theories used in social organization;
- to give clear understanding about the pros and cons of human resource management including the techniques, strategies, tools, components of monitoring and supervision;
- to provide knowledge about leadership styles and qualities that need to manage social service organization;
- to know the importance and techniques of financing in social welfare organization, and
- to provide latest and modern ways to use management information system (MIS).

Course Contents

1. Philosophy and Context of Social Services Management: Understanding and Defining Social Work Administration and Management; The Social Worker as Manager.
2. Organization and Management Theories: Understanding the Organization from a Systems Perspective; Organizational Culture; Scientific Management, Bureaucratic Management, Human Relations, Contingency and Systems Theories.
3. Managing the Organization: Leadership and Management Role and Tasks – Planning, Organizing, Controlling, Leading and Managing Time, Change, Technology, Board, Donor, and Public Relations etc; Promoting a Productive Work Environment.
4. Managing Human Resources: Job and Work Design; Job Analysis; Recruitment, Selection and Hiring; Staff Training and Development, Designing and Organizing a Training Course; Staff Performance Evaluation; Rewards and Termination.
5. Managing Finance: Budgeting Issues in Social Services; Revenue Sources; Resource Allocation; Accounts keeping and Auditing.
6. Managing Data and Information: Integrated Management Information System (IMIS); Steps to Developing an IMIS; Using Data and Information to Ensure Organizational Consistency and Integrity.
7. Monitoring, Supervision and Measuring the Effectiveness of Social Service Organization.

Course Learning Outcomes (CLOs)

CLO 1: This course will help the students to look the philosophical ground of social services organization, social work administration with its scope;

CLO 2: Students will get basic knowledge on different theories and approaches of organization and management as well as be able to find the merits and demerits of these theories;

CLO 3: Students will get idea about the management process such as planning, organization, controlling, leading and managing;

CLO 4: Students will learn the tools and techniques of human resource management, job design and job analysis, procedure and requirements of staff recruitment, staff training, staff performance, rewarding and termination;

CLO 5: Students will know about the scope, sources and importance of financing in social welfare organization, budget for social welfare organization, resource allocation, account keeping and auditing for a social welfare organization;

CLO 6: Students will understand and use the management information system(MIS), techniques of monitoring and supervision system.

Mapping of Course Learning Outcomes (CLOs) with Program Learning Outcomes (PLOs)

CLO/PLO	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10
CLO1	√	√	√							√
CLO2			√	√						
CLO3					√	√				
CLO4						√				
CLO5						√				√
CLO6						√				√

Learning outcomes, Teaching Strategy and Assessment Strategy against course contents

Course contents	Learning Outcome	Teaching Strategy	Assessment Strategy
Philosophy and Context of Social Services Management: Understanding and Defining Social Work Administration and Management; The Social Worker as Manager.	<ul style="list-style-type: none"> • This content will help students to look the philosophical ground of social services organization • Students can define social work administration with its scope • Students will know how they can be a manager and why 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> - Home Work - Group Discussion
Organization and Management Theories: Understanding the Organization from a Systems Perspective; Organizational Culture; Scientific Management, Bureaucratic	<ul style="list-style-type: none"> • Students will get basic knowledge on different theories and approaches of organization and management • Students would be able to find the merits and demerits of these theories 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and 	<ul style="list-style-type: none"> - Tutorial Examination, - Surprise Test

Management, Human Relations, Contingency and Systems Theories.		answer <ul style="list-style-type: none"> • Handouts • Lesson Plan 	
Managing the Organization: Leadership and Management Role and Tasks–Planning, Organizing, Controlling, Leading and Managing Time, Change, Technology, Board, Donor, and Public Relations etc; Promoting a Productive Work Environment.	<ul style="list-style-type: none"> • Students will get idea about the management process such as planning, organization, controlling, leading and managing • Students will identify the requirements and management are needed due to technological changes, nature of production, promoting environment • Students will find some practical experiences about this 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> - Homework - Presentation - Assignment
Managing Human Resources: Job and Work Design; Job Analysis; Recruitment, Selection and Hiring; Staff Training and Development, Designing and Organizing a Training Course; Staff Performance Evaluation; Rewards and Termination.	<ul style="list-style-type: none"> • Students will learn the tools and techniques of human resource management • Students will understand the rules and contents of job design and job analysis • Students will know the total preparation, procedure and requirements of staff recruitment, staff training, staff performance, rewarding and termination 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> - Tutorial Exam - Mid Term exam
Managing Finance: Budgeting Issues in Social Services; Revenue Sources; Resource Allocation; Accounts keeping and Auditing.	<ul style="list-style-type: none"> • Students will know about the scope, sources and importance of financing in social welfare organization • Students will be able to prepare a budget for social welfare organization • Students will understand the resource allocation, account keeping and auditing for asocial welfare organization 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> - Home Work - Quiz Test - Question answer
Managing Data and Information: Integrated Management Information System (IMIS); Steps to Developing an IMIS; Using Data and Information to Ensure Organizational Consistency and Integrity.	<ul style="list-style-type: none"> • Students will understand and use the management information system(MIS) • Students will use data for organization management 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> - Group Discussion - Tutorial Examination

Monitoring, Supervision and Measuring the Effectiveness of Social Service Organization.	<ul style="list-style-type: none"> •Students will be able to understand the concepts, types and techniques of monitoring and supervision •Students can use these techniques with some examples in social organization 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> - Assignment - Tutorial Exam - Final Examination
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Suggested Reading Materials

Dessler, G., 1997. *Human Resource Management*. New Jersey: Prentice Hall.

Dubois, Brenda and Karla Krogsrind Miley., 2001. *Social Work: An Empowering Profession*. Boston: Allyn & Bacon.

Etzioni, A., 1964. *Modern Organizations*. New Jersey: Prentice Hall.

Hersey, P. and Blanchard, K., 1988. *Management of Organizational Behavior: Utilizing Human Resources*. New Jersey: Prentice Hall.

Kettner, P. M., 2002. *Achieving Excellence in the Management of Human Service Organizations*. Boston: Allyn & Bacon.

Lohmann, R., 1980. *Breaking Even: Financial Management in Human Service Organizations*. Philadelphia: Temple University Press.

Mizrahi, Terry and Larry E. Davis (ed. in chief)., 2008. *Encyclopedia of Social Work*. Washington DC: NASW Press and Oxford University Press.

Rapp, C, E Poerter, J., 2009. *Social Administration: A Client-Centered Approach*. New York: Longman.

Weinbach, R., 2009. *The Social Worker as Manager: A Practical Guide to Success*. Boston: Allyn & Bacon.

Course No: MSS 102	Credits: 4	Hours: 60	MSS 1st Semester
Course Title: Social Development and Social Work			Course Type: Theory

Rationale

This course is designed to provide a comprehensive overview of social development related concept, theories, their application, relationship between social development and economic development. This course deals with objectives, components, indicators, strategies and outcome of social development. Upon completion this course, social work students will be able to know the social development process, methods, models and strategies of social development in rural and urban settings. The prime rationale of studying this course lies in the fact that it will equip the students with intensive knowledge in the fields of women development, youth development, human resource development, Sustainable Development Goals (SDGs) and community development and wellbeing of community people. This course is also tend to introduce the students with existing social development programs, GOs and NGOs activities being undertaken for social development in the country. Even some examples of social development initiatives in the Asia-Pacific region have been included in the course that will provide evidence-based information on social development efforts. Students will be able to know the challenges to development activities along with the process of assessing development status by using some development indexes. The student will be also learn the tools and techniques of community assessment, social survey, interview community mapping and observation and documents analysis.

Course Learning Objectives

The main objective of this course is to help the students for gaining profound understanding regarding the concepts and approaches to social development particularly in the fields of women development, youth development, and education, employment, and Sustainable Development Goals SDGs. As well as it follows other relevant objectives such as-

- To learn the concept of social development, its objectives, strategies, challenges of social development in Bangladesh;
- To help the students in analyzing the theoretical paradigm of development, comparisons among them and different model and approaches to development;
- To develop significantly the students with academic knowledge and practice skills needed for community participation, community resource mobilization and community development, and integrating disadvantaged segments of population into mainstream development process;
- To familiarize the students with existing development programs (GO and NGOs) in Bangladesh along with some examples of social development activities is being run in the Asia-Pacific region;
- To help the students to equip with the knowledge of Social Protection Strategy, Sustainable Development Goals (SDGs), Poverty Alleviation and Reduction Strategy; and
- To facilitate the students' learning in assessing social development by using some research strategies such as social survey, administration of interview and observation and document study.

Course Contents

1. **Social Development:** Background, Definition, Approaches, Importance, Theories, Trends; Relationship between Social Development and Economic Development.
2. **Social Development Process:** Objectives, Components, Indicators Strategies and Approaches of Social Development, as well as Eight Five- Year Plan, and Social Protection Strategies, Sustainable Development Goals (SDGs), Poverty Reduction Strategy Paper (PRSP).

3. **Major Areas of Social Development:** Women and Youth Development, Education and Human Resource Development.
4. **Community Development:** Community Participation, Resource Mobilization and Integration of Weaker Population Sections in Development Process.
5. **Social Development Programmes and Policies:** Social Development Programs of the Government of Bangladesh. Role of NGOs in Social Development, GOs-NGOs Co- operation for Social Development.
6. **Social Development Strategies and Initiatives in Selected Countries:** The Asia-Pacific Region viz. India, Vietnam, Nepal, and the Philippines.
7. **Prospects and Problems of Development:** Intervention for the Indigenous People in Bangladesh.
8. **Assessment of the Social Situations:** Social Survey, Interview, Direct Observation, Use of Assessment Tools, Assessment Indicators, and Community Mapping.

Course Learning Outcomes (CLOs)

CLO1: This content will help the students to learn the meaning of social development, economic, social, cultural, political progress related with social work practice, major theories applicable in the fields of development and the strategies undertaken for the development of community people;

CLO2: This course will help the students to know the, development strategies, elements, process and approaches of social development and SDGs, PRSP and so on;

CLO3: Students will equip with sound knowledge of development fields such as community development, women development, youth development, human resource development and poverty alleviation approach;

CLO 4: This course will facilitate the students' learning and academic development with adequate knowledge and practice skill needed for community development, particularly in the spheres of community participation, community resource mobilization and integration of disadvantaged segments of population into mainstream development process;

CLO 5: Students will get learning about the national and regional initiatives undertaken for the advancement of social development as well as to learn the existing social development programs (GOs and NGOs) in Bangladesh along with some examples of social development activities being run in the Asia-Pacific Region;

CLO 6: This course will facilitate the students in assessing development status through the use of some research tools and techniques such as social survey, case study, interview, observation and community mapping.

Mapping of Course Learning Outcomes (CLOs) with Program Learning Outcomes (PLOs)

CLO/PLO	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10
CLO1	√	√	√							
CLO2		√	√		√					√
CLO3							√	√		
CLO4								√		√

CLO5							✓			✓
CLO6						✓				✓
CLO7				✓	✓					

Learning outcomes, Teaching Strategy and Assessment Strategy against course contents

Course Contents	Learning Outcomes	Teaching Strategy	Assessment Strategy
Social Development: definition, theories, background, trends; Relationship between Social development and economic development.	<ul style="list-style-type: none"> This content will help the students to learn the meaning of development, major theories applicable in the fields of development and the importance of social development They can be able to understand how social development aspects such as economic, social, cultural, political progress are related with social work practice. 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Group Discussion Home Work
Social development: objectives; components; indicators; process; strategies; Sustainable Development Goals (SDGs);SDGs status in Bangladesh and Poverty Reduction Strategy Papers (PRSP).	<ul style="list-style-type: none"> The contents of this course will help the students to know the development strategies; indicators and approach This course will also enable the students to learn how to assess development and the issues related to overall social development such as SDGs , PRSP and so on. 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Assignment Presentation Question-answer Quick-Test
Major areas of social development activity, women and youth development, human resource development and poverty alleviation.	<ul style="list-style-type: none"> The contents of this course will equip the students with sound knowledge of development fields such as community development, women development, youth development, human resource development and poverty alleviation approach as well. Students will be able to analysis these activities 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Group Presentation Tutorial Exam

Community Development: Community Participation, Resource Mobilization and Integration of Weaker Population Sections in Development Process.	<ul style="list-style-type: none"> This course will facilitate the students' learning and academic development with adequate knowledge and practice skill needed for community development, particularly in the spheres of community participation, community resource mobilization and integration of disadvantaged segments of population into mainstream development process. 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Assignment Presentation Question answer Home task Visit a community and field visit report
Existing Social Development Programs of the Government of Bangladesh: Role of NGOs in Social Development, GOs-NGOs Co- operation for Social Development.	<ul style="list-style-type: none"> Students will get learning about GOs and NGOs initiatives undertaken for the Social development. Students will learn the existing social development programs (GOs and NGOs) in Bangladesh along with some examples of social development activities being run in the Asia-Pacific region. 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Group Discussion Practical Work Field visit and report writing evaluation
Social Development Strategies and Initiatives in Selected Countries: The Asia-Pacific Region viz. India, Nepal, Philippines, and Vietnam.	<ul style="list-style-type: none"> Students will get a broad aspects about social development initiatives in the Asia-Pacific Region particularly in India, Philippines, and Vietnam Students will be able to give some critical observation about these initiatives 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Assignment Class Test Group Presentation
Prospects and Problems of Development: Intervention for the Indigenous People in Bangladesh.	<ul style="list-style-type: none"> Student will be able to understand about the indigenous community, their problem, and development strategies. 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Homework Tutorial Examination Question answer
Assessment tools of the Social Situations: Social Survey, Interview, Direct	<ul style="list-style-type: none"> Students will be able to use different research tools to assess social situations 	<ul style="list-style-type: none"> Class Lecture Power point presentations 	<ul style="list-style-type: none"> Home work Tutorial exam Final Exam

Observation, Use of Primary and Secondary Sources and Community Mapping.	<ul style="list-style-type: none"> Students will identify some advantages and disadvantages of these assessment method 	<ul style="list-style-type: none"> Reference book, Questions and answer Handouts Lesson Plan 	
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Suggested Reading Materials

Alexander, K. C. (1993). Dimension and Indications of Development. The Journal of Rural Development. Vol. 12 (3). Hyderabad:NIRD.

CIRDAP. (2005). Rural Development Report 2005. Dhaka: CIRDAP.

Drabek, A.G. (1987). World Development, Development Alternative: the Challenges for NGOs, Vol. 15, Autumn. Oxford: Pergamon Press.

Chowdhury, S. R., Wahab, H. A., & Islam, M. R. (2018). The role of faith-based NGOs in social development: Invisible empowerment. *International Social Work*.

doi:[10.1177/0020872818767260](https://doi.org/10.1177/0020872818767260)(Sage).

GoB. (1995). Country Paper, Bangladesh. World Summit for Social Development.

Copenhagen. GoB. (1998). Fifth Five Year Plan. Dhaka: Planning Commission, Ministry of Planning.

GoB., 1991. Policies for Development, Vol. 1. Dhaka: University Press

Limited. GoB.(2005). Unlocking the Potential. Dhaka: Ministry of Planning.

Haq, Mahbubul and Haq, Khadija. (1998). Human Development in South Asia 1998. Dhaka:UPL.

Hye, Hasnat Abdul (ed.). (1985). Decentralization, Local Government Institutions and Resource Mobilization. Comilla: BARD.

Islam, M. R. (2016). *NGOs, Social Capital and Community Empowerment in Bangladesh*.

London: Palgrave Macmillan.

Islam, M. R. (2017). Non-governmental organizations and community development in Bangladesh. *International Social Work*. 60(2), 479-493 (Sage).

Islam, M. R. (2015). NGOs' social capital development practice for social welfare in Bangladesh. *Global Social Welfare*. 2(4), 167-176 (Springer).

Islam, M. R. (2014a). Improving development ownership among the vulnerable people:ChallengesofNGOs'communityempowermentprojectsinBangladesh.*AsianSocialWorkandPolicyReview*, 8(3), 193-209(Wiley).

Islam, M. R. (2014b). NGOs' role for social capital and community empowerment in community development: Experience from Bangladesh. *Asian Social Work and Policy Review*. 8(3), 261-274 (Wiley).

Islam, M. R., & Morgan, W. J. (2012). Agents of community empowerment? The possibilities and

- limitations of non-governmental organizations in Bangladesh. *Journal of Community Positive Practices*, 12(4), 703-725.
- Islam, M. R., & Morgan, W. J. (2012). Non-governmental organizations in Bangladesh: Their contribution to social capital development and community empowerment. *Community Development Journal*. 47(3), 369-385 (Oxford University Press).
- Hoe, K. C., Haris, A. W., SitiHajar, A. B., & Islam, M. R. (2017). Community participation for rural poverty alleviation: A case of the Iban community in Malaysia. *International Social Work*.doi: 10.1177/0020872816673890 (Sage).
- Khandwalla, Pradip N. (1988). *Social Development: A New Role for the Organization Science*. New Delhi: SAGE.
- March, ESCAP. (1992). *Socio-Cultural Impact of Human Resources*. ESCAP.
- Midgely, James. (1995). *Social Development: The Development Perspective in SocialWelfare*. London: SAGE.
- Reza, M. M., Subramaniam, T., & Islam, M. R. (2018). Economic and social well-being of Asian labour migrants: A literature review. *Social Indicators Research*. doi: 10.1007/s11205-018-1876-5(Springer).
- Richardson, A. (1983). *Participation*. London: Rutledge and Kegan Paul.
- Sen, Amartya K. (1993). *Poverty and Famine: An Essay on Entitlement and Deprivation*. Oxford: OUP.
- Wahab, H. A., Bunyau, W., & Islam, M. R. (2018). Microcredit for rural poverty alleviation and social wellbeing: A study in Sabah, Malaysia. *Asian Social Work and Policy Review*. 12(1), 4-16(Wiley)

Course No: MSS 103	Credits: 4	Hours: 60	MSS 1st Semester
Course Title: Social Work Approaches and Practice			Course Type: Theory

Rationale

The course is designed to provide a comprehensive overview of social work approaches and practice. This course includes a number knowledge, skill and value based social work practice where students will learn a number of social work strategies, approaches, models and phases deals with social situations and social problems. Upon completion this course, social work students will be able to know to assess social situation and social problems and would be able to apply social work knowledge, skill and values using different social work strategies. This course will give opportunities to the students to look and apply social work knowledge from multipoint of view where students have to use all social work tools and methods interestedly.

Course Learning Objectives

The main objective of this course is to help the students for gaining profound understanding about the social work approaches and practice. As well they have some specific objectives-

- This course will contribute significantly to look social situation from a multiple and integrated approach from problem assessment to solution;
- This course will help to develop confidence to use social work knowledge and theories to consider the types and nature of the problems. Here, they can utilize social work knowledge, skills, theories and strategies to consider its nature and complexity;
- This course will help students to reach hard to reach clients, non-voluntary client, alcoholic and dangerous clients; and
- This course prepares the students to apply different dimension and approaches to solve their problems.

Course Contents

1. Basic Nature and Purposes of Social Works as helping Profession.
2. Assumptions and Underlying References for Social Work Practice.
3. Knowledge, Skill, and Value Base of Social Work.
4. Theoretical Perspectives of Social Work and Social Development.
5. Social Work Strategy and Conceptualization of Social Work Methods.
6. Social Policy Analysis: Integrative View of Social Work Practice.
7. Understanding Social Situations: Resource Systems; Life-tasks; Factors Influencing the Quality of Human Life and Social Perspectives and Other Social Phenomena.
8. Models and Systems Relevant to Social Work Strategy Application: Social Intervention: Social Adaptation, Social and Technological Change and Innovation; Social Actions; Contact Phase and Contract Phase.
9. Phases of the Change Process: Intake and Engagement; Data Collection and Assessment; Evaluation and Termination.
10. Artistic Skills in Social Work: Basic Communication and Helping Skills, Non-Verbal Communication. Approaching Non-voluntary Client, Hard-to-Reach Client. Alcoholic Client and Dangerous Client. Techniques and Guidelines for Indirect Social Work Practice. Private Practice in Social Work. Voluntary Approach and Skills for Social Service, and Social Development in Bangladesh Context.

Course Learning Outcomes (CLOs)

CLO 1: Students will justify how social work is a helping profession underlying its characteristics, assumptions and code of ethics;

CLO 2: Students will be able to understating about the knowledge, skill and value base practice of social work profession;

CLO 3: Students will know the social work and social work strategies, policy focused, elements, process and importance of this integrated approach;

CLO 4: Students will be able to know the tools and techniques, elements and factors, models and systems of understanding social situations in Bangladesh context; and

CLO 5: Students will be able to understand the phases of change process and all artistic skills with their importance and application procedures as well as participate in some discussions to use these skills with some social work fields in Bangladesh.

Mapping of Course Learning Outcomes (CLOs) with Program Learning Outcomes (PLOs)

CLO/PLO	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10
CLO1					√					
CLO2		√								
CLO3				√						
CLO4										√
CLO5		√			√					

Learning outcomes, Teaching Strategy and Assessment Strategy against course contents

Course Contents	Learning Outcomes	Teaching Strategy	Assessment Strategy
1. Basic Nature and Purposes of Social Works as helping Profession.	<ul style="list-style-type: none"> Students will justify how social work is a helping profession underlying its characteristics and code of ethics 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Assignment Quiz Test Presentation
2. Assumptions and Underlying References for Social Work Practice.	<ul style="list-style-type: none"> Students will locate and identify some assumptions and references for social work practice Students can mention some examples about this 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Tutorial Exam Group Discussion Home Work

3. Knowledge, Skill, and Value Base of Social Work.	<ul style="list-style-type: none"> • Students will be able to understating about the knowledge, skill and value base practice of social work profession • Students will find some practical examples about these bases 	<ul style="list-style-type: none"> • Class Lecture • Power point presentation s • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> ○ Class test ○ Group presentation
4. Theoretical Perspectives of Social Work and Social Development.	<ul style="list-style-type: none"> • Students will learn some prominent and widely used in social work and social development • Students would be able to find some limitations and practical importance of these theories in Bangladesh 	<ul style="list-style-type: none"> • Class Lecture • Power point presentation s • Reference book, • Questions and answer • Handouts • Lesson Plan 	Mid Term Exam
5. Social Work Strategy and Conceptualization of Social Work Methods.	<ul style="list-style-type: none"> • Students will know the social work and social work strategies • Students would be able to find some differences between these two concepts 	<ul style="list-style-type: none"> • Class Lecture • Power point presentation s • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> ○ Homework ○ Quiz Test
6. Social Policy Analysis: Integrative View of Social Work Practice.	<ul style="list-style-type: none"> • Students will know how social work is more policy focused • Students will understand the elements, process and importance of this integrated approach 	<ul style="list-style-type: none"> • Class Lecture • Power point presentation s • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> ○ Assignment ○ Group Discussion
7. Understanding Social Situations: Resource Systems; Life-tasks; Factors Influencing the Quality of Human Life and Social	<ul style="list-style-type: none"> • Students will be able to know the tools and techniques of understanding social situations 	<ul style="list-style-type: none"> • Class Lecture • Power point presentation s 	<ul style="list-style-type: none"> ○ Tutorial Exam ○ Presentation

Perspectives and Other Social Phenomena.	<ul style="list-style-type: none"> Students will understand the elements and factors that influence human quality and other social conditions 	<ul style="list-style-type: none"> Reference book, Questions and answer Handouts Lesson Plan 	
8. Models and Systems Relevant to Social Work Strategy Application: Social Intervention: Social Adaptation, Social and Technological Change and Innovation; Social Actions; Contact Phase and Contract Phase.	<ul style="list-style-type: none"> Students will understand the models and systems of social work strategies with their limitations Students will be able to participate in critical discussion about the use of these models and systems in Bangladesh context 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Assignment Quiz Test Presentation
9. Phases of the Change Process: Intake and Engagement; Data Collection and Assessment; Evaluation and Termination.	<ul style="list-style-type: none"> Students will be able to understand the phases of change process Students will participate in critical discussion about the application of these phases with a particular problem 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Tutorial Exam Group Discussion Home Work
10. Artistic Skills in Social Work: Basic Communication and Helping Skills, Non-Verbal Communication. Approaching Non-voluntary Client, Hard- to-Reach Client. Alcoholic Client and Dangerous Client. Techniques and Guidelines for Indirect Social Work Practice. Private Practice in Social Work. Voluntary Approach and Skills for Social Service, and Social Development in Bangladesh Context.	<ul style="list-style-type: none"> Students will understand all artistic skills with their importance and application procedures Students will participate in some discussions to use these skills with some social word fields in Bangladesh Students will consider some contextual aspects in order to contextualize theses kills 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	Final Exam

Suggested Reading Materials

- Compton, B.R. and Galaway, B., 1976. *Social Work Process*. Illinois: Dorsey Press.
- Dhar, D.P., 1976. *Planning and Social Change*. New Delhi: Arnold.
- Heinemann. Hagen, Everett, F., 1962. *On The Theory of Social Change*. (N.P.).
- Haines, John., 1975. *Skills and Methods in Social Work*. London: Tavistock.
- Hertzler, Joyee O., 1954. *Society in Action: A Study of Basic Social Processes*. New York : Dryden Press.
- Hollis, Florence., 1964. *Casework: A Psychological Therapy*. New York: Random House.
- Jagannatham, V., 1978. *Administration and Social Change*. New Delhi: Upan Publishing House.
- Lapier, Richard T., 1965. *Social Change*. New York: McGraw-Hill.
- Moore, Wilbert E., 1978. *Social change*. New Delhi: Prentice Hall.
- Pincus, Allen and Minahan, Ane., 1973. *Social Work Practice*. Illinois: F.E. Peacock.
- Morales, Armando and Sheafor, Bradford W., 1986. *Social Work*. Boston: Allayn and Bacon.
- Rogers, Everett, M., 1962. *Diffusion of Innovations*. New York: Free Press.
- Ross, Murray G., 1955. *Community Organization: Theory and Principles*. New York: Harper.
- Sidique, H.Y. (ed)., 1984. *Social Work and Social Action*. New Delhi: Harman Publications.
- Swanson, GE., 1971. *Social Change*, Illinois: Scott Freshman.
- Zastrow, Charles., 1992. *The Practice of Social Work*. California: Words Worth Publishing Company.

Course No: MSS 104	Credits: 4	Hours: 60	MSS 1st Semester
Course Title: Advanced Social research			Course Type: Theory

Rationale:

The course has been developed to help the students how to conduct the social research. There are so many social problems in the society. The students can examine the social phenomenon through the research work. They will be develop their knowledge and skills regarding social policy and planning formulation. The mentioning course will assist the students for getting a clear idea about the research. Methodology, data analysis and report writing.

Course Learning Objectives:

This course has the following objectives-

- To present the basic ideas about the social research;
- To discuss the types of social research with literature review;
- To analysis the methodological review and data collection process with ethical considerations;
- To share the quality control management in social research work and report writing techniques.

Course Contents

1. Social Research as Scientific Method: Social Research and Social Work Research, Qualitative Research and Quantitative Research, the Ethics of Social Research.
2. Literature Review: Importance, Use and Techniques, Techniques of Writing References and Preparing the Bibliography; Literature Review in Conducting Social Research.
3. Quantitative and Qualitative Research Design: Survey Design, Experimental Design, Case Study Design, Ethnographic Design, Mix Method Approach
4. Techniques of Data Collection: Observation and Participant Observation, Interview Seclude and Questionnaire, Rapid Rural Appraisal (RRA); Participatory Rural Appraisal (PRA); Focus Group Discussion (FGD); Projective Technique, Documentation, Use of Multiple Techniques of Data Collection.
5. Analysis and Presentation of Data: Qualitative and Quantitative.
6. Principles of Measurement: Levels and Scales of Measurement, Reliability and Validity, Precision and Accuracy, Construction of Indices.
7. Use of Social Research in Policy Formulation: Service Planning, Project Proposal and Evaluation of Development Plans, Its contribution to Social Work Field.
8. Developing Research Proposal on Selected Social Research Issues.

Course Learning Outcomes (CLOs)

CLO1: The students will learn the basic ideas of social research with its nature and characteristics.

CLO2: The types of social research will be discussed with literature review approaches.

CLO3: The students will learn the methodological aspects of social research with its data collection process.

CLO4: The students will learn the ethical consideration of conducting social research.

CLO5: The students will learn the data interpretation techniques and process.

CLO6: How social research will assist to formulate social policy that will be discussed.

CLO7: The students will learn how to prepare the social research proposal and ways of doing social research.

Mapping of Course Learning Outcomes (CLOs) with Program Learning Outcomes (PLOs)

Course No: MSS 104	PLO 1	PLO 2	PLO3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10
CLO1					√					
CLO2			√			√			√	
CLO3		√					√			
CLO4	√									√
CLO5										
CLO6		√			√				√	
CLO7							√			

Learning outcomes, Teaching Strategy and Assessment Strategy against course contents

Course contents	Learning outcomes	Teaching strategy	Assessment strategy
Social Research as Scientific Method: Social Research and Social Work Research, Qualitative Research and Quantitative Research, the Ethics of Social Research.	<ul style="list-style-type: none"> The students will learn the conceptual aspects of social research with its types. 	Lecture, PowerPoint Presentation, Handouts, Book References	Group Discussion, Question and Answer Home Work/home assignment, Class Room Debate
Literature Review: Importance, Use and Techniques, Techniques of Writing References and Preparing the Bibliography; Literature Review in Conducting Social Research.	<ul style="list-style-type: none"> The students will learn about the concept of literature review and writing styles. 	Lecture, PowerPoint Presentation, Handouts, Book References	Group Discussion, Question and Answer Home Work/home assignment, Class Room Debate
Quantitative and Qualitative Research Design: Survey Design, Experimental Design, Case Study Design, Ethnographic Design, Mix Method Approach	<ul style="list-style-type: none"> The student will be aware about the quantitative and qualitative research with the method of social research. 	Lecture, PowerPoint Presentation, Handouts, Book References	Group Discussion, Question and Answer Home Work/home assignment, Class Room Debate
Techniques of Data Collection: Observation and	<ul style="list-style-type: none"> The students will learn about the techniques of data 	Lecture, PowerPoint Presentation, Handouts, Book References	Group Discussion, Question and Answer

Participant Observation, Interview Seclude and Questionnaire, Rapid Rural Appraisal (RRA); Participatory Rural Appraisal (PRA); Focus Group Discussion (FGD); Projective Technique, Documentation, Use of Multiple Techniques of Data Collection.	collection and its applications.		Home Work/home assignment, Class Room Debate
Analysis and Presentation of Data: Qualitative and Quantitative.	<ul style="list-style-type: none"> The students will learn how to analysis and present the qualitative and quantitative data. 	Lecture, PowerPoint Presentation, Handouts, Book References	Group Discussion, Question and Answer Home Work/home assignment,
Principles of Measurement: Levels and Scales of Measurement, Reliability and Validity, Precision and Accuracy, Construction of Indices.	<ul style="list-style-type: none"> The students will learn the principles of data measurement and its validity and reliability. 	Lecture, PowerPoint Presentation, Handouts, Book References	Group Discussion, Question and Answer Home Work/home assignment,
Use of Social Research in Policy Formulation: Service Planning, Project Proposal and Evaluation of Development Plans, Its contribution to Social Work Field.	<ul style="list-style-type: none"> The students will learn how to formulate the social policy, evaluation skills and contribution of social research to identify the social calamities. 	Lecture, PowerPoint Presentation, Handouts, Book References	Group Discussion, Question and Answer Home Work/home assignment,
Developing Research Proposal on Selected Social Research Issues.	<ul style="list-style-type: none"> The students will learn how to write the research 	Lecture, PowerPoint Presentation, Handouts, Book References	Group Discussion, Question and Answer Home Work/home

	proposal on selected social issue.		assignment
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Suggested Reading Materials

- Bailey, Kenneth, D., 1982. *Methods in Social Research*. New York: Free Press.
- Blalock and Blalock., 1982. *Introduction to Social Research*. New Jersey: Prentice Hall.
- Flick, U., 2008. *Designing Qualitative Research*. New Delhi: Sage Publication.
- Goode and Hatt., 1952. *Methods in Social Research*. New York: McGraw Hill.
- Hans, Raj., 1987. *Theory and Practice in Social in Social Research*. Delhi: Surjeet Publication.
- H, Russell Bernad,, 2000. *Social Research Methods*. New Delhi: Sage Publication Inc.
- Kidder, L.H. and others (eds.), 1986. *Research Methods in Social Relations*. New York : CBS Publishing.
- M., Angrosino., 2007. *Doing Ethnographic and Observational Research*. Los Angeles: Sage Publicatiuon.
- Moser, S, C. and Kalton, G., 1985. *Survey Methods in Social Investigation*. England :Gover Publishing.
- Nachmias, C. and Nachmias, D., 1985. *Research Methods in the Social Sciences*. London : Edward Arnole.
- Pojnasky, N, A. (ed.), 1960. *Social Work Research*. Chicago: University of Chicago Press.
- Selltiz, C. et al., (ed), 1976. *Research Methods in Social Relations*. New York : Holt, Rinchart and Winston.
- Wilkinson, T, S. and Bhandarkar, P.L., 1984. *Methodology and Techniques of Social Research*. Bombay :Himalya.
- Young, P.V., 1984. *Scientific Social Survey and Research*. New Delhi: Prentice Hall.
- ইসলাম, মো: নুরুল। ২০০৭। সামাজিক গবেষণায় পরিসংখ্যান। ঢাকা: তাসমিয়া পাবলিকেশন্স।

Course No: MSS 105	Credits: 4	Hours: 60	MSS 1st Semester
Course Title: Statistics In Social Research			Course Type: Theory

Rationale:

This course offers the different tools and techniques of statistics that are very essential for social work students for acquiring research findings in social research. It provides an overview of simple correlation and regression, sampling techniques, test of significance, time series analysis and index number. This course will help the students to conduct their social research particular in quantitative analysis. After completion of this course, the students would be able to use statistical tools for their scientific data analysis.

Course Learning Objectives:

This course has designed to fulfill the following objectives:

- To provide basic concept and use of simple correlation and regression;
- To provide appropriate knowledge on sampling and its different types with their applications; and
- To provide basic knowledge about test of hypothesis, different types of tests and their applications, basic concept of time series analysis and index number.

Course Contents

1. Data Classification, Tabulation, and Interpretation of Tables.
2. Sampling: Definition, Importance and Its Limitations; Sampling Techniques; Probability and Non Probability, Sampling and Non-Sampling Error, Standard Error of Estimate, Accuracy, Precision and Bias.
3. Probability: Probability Distribution; Binomial Distribution, Normal Distribution, Poisson Distribution.
4. Test of Significance: The Test of Hypothesis; Some Important Tests; Parametric and Non Parametric.
5. Time Series Analysis and Index Number.

Course Learning Outcomes (CLOs)

CLO 1: Students will be able to know the relationships between variables at different situations;

CLO 2: Students will learn about Sampling, types, advantages and limitations of sampling;

CLO 3: Students will be familiar with the concepts of probability; probability distributions like Binomial, Normal and Poisson distributions with their applications;

CLO 4: Students will learn about the preliminaries of test of hypothesis; some tests like Z-test, t-test and Chi- Square Test with their applications;

CLO 5: Students will learn about the concept of Time Series, application of time series in Social Research and uses of index number;

Mapping of Course Learning Outcomes (CLOs) with Program Learning Outcomes (PLOs)

CLO/PLO	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10
CLO1				√						
CLO2				√						
CLO3				√						
CLO4				√						
CLO5				√						

Course contents	Learning Outcome	Teaching Strategy	Assessment Strategy
Simple Correlation and Regression	<ul style="list-style-type: none"> •Students will be able to know the relationships between variables at different situations. •Students will be able to know the concept of interdependence and dependent relations between variables. 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> ○ Group Discussion ○ Assignment
Sampling: Definition, Importance and its Limitations; Probability and Non Probability Sampling; Sampling and Non-Sampling Error; Standard Error of Estimate; Accuracy, Precision and Bias; Sampling Techniques.	<ul style="list-style-type: none"> •Students will learn about Sampling and its types. •Students will understand the different types of random sampling and their applications. •Students will learn Advantages and Limitations of Sampling; •Students will be able to classify Accuracy, Precision and Bias. 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> ○ Quiz Test ○ Home Work
Probability: Basic Concepts; Probability Distributions: Binomial, Normal and Poisson.	<ul style="list-style-type: none"> •Students will be familiar with the concepts of probability; •Students will be able to know the probability distributions like Binomial, Normal and Poisson distributions with their applications. 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	Mid Term Exam
Test of Significance: Preliminaries of Test of Hypothesis; Some Important Tests and	<ul style="list-style-type: none"> •Students will learn about the preliminaries of test of hypothesis; •Students will be able to know 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations 	<ul style="list-style-type: none"> ○ Class Test ○ Tutorial Exam

their uses; Parametric and Non Parametric Tests.	some tests like Z-test, t-test and Chi- Square Test with their applications; •Students will acquire knowledge regarding the use of parametric and non-parametric tests.	<ul style="list-style-type: none"> • Reference book, • Questions and answer • Handouts • Lesson Plan 	
Time Series Analysis and Index Number	<ul style="list-style-type: none"> •Students will learn about the concept of Time Series; •Students will be able to apply the Time Series in Social Research; •Students will learn the definition and uses of index number; •Students will be able to calculate the Index number with the help of different methods; 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	Final Exam

Suggested Reading Materials

Ghosh Lincoln, L., 1969. *Statistics, Methods and Analysis*. New York: McGraw-Hill.

Ghosh, K. and Chaudhury., 1964. *Statistics Theory and Practice*. Allahabad: Indian Press.

Gupta, S P and Gupta, M P., 1990. *Business Statistics*. New Delhi: S Chand and Sons.

Mason, Robert D. et al., 1983. *Statistics: An Introduction*, New York: Harcourt.

Mood, Alexander M. et al., 1974. *Introduction to the Theory of Statistics*. Tokyo: Mcgrow-Hill.

Mostafa, M.G., 1972. *Methods of Statistics*. Dhaka :Anwari Publication.

Course No: MSS 106	Credits: 2	Hours: 20	MSS 1st Semester
Course Title: Seminar			Course Type: Presentation

[Seminar will be organized on any chosen Social Welfare/Social Work related issue (s) and services, and all teachers will be involved. The modality will be to (a) form groups considering the roll-strength of students and manageability; (b) assign each group with themes/topics for presentation; (c) ask the students of the class to participate by means of question answer method.

Evaluation will depend upon individual's contribution and performance in the session(s) and accordingly the students will be graded by the supervisors]

SECOND SEMESTER

Course No: MSS 201	Credits: 6	Hours: 420	MSS 2nd Semester
Course Title: Field Practicum			Course Type: Practical

Field practicum consists of supervised program in problem-solving activities with the recipients of social welfare services, which enables students to learn to apply and experience social work skills necessary for professional practice. The education experience in field work is designed to integrate practice with the theoretical knowledge. The minimum required time for field work is at least 420 hours in approved social work development agencies spread over 60 working days beyond final report writing.

Course No: MSS 202	Credits: 4	Hours: 60	MSS 2nd Semester
Course Title: Practice Research			Course Type: Practical

Participation in research laboratory work on a chosen practical research project, the project is expected to start at the very beginning and the students are expected to identify a research problem, designed the study, collect and analyze data and finally present a report.

Course No: MSS 203	Credits: 4	Hours: N/A	MSS 2nd Semester
Course Title: Comprehensive			Course Type: Theoretical

Comprehensive Examination will be conducted to test overall knowledge of the students on the courses studied. The comprehensive examination will consist of one written examination.

OPTIONAL COURSES (ANY ONE)

Course No: MSS 204	Credits: 4	Hours: 60	MSS 2nd Semester
Course Title: Thesis			Course Type: Research

To be offered to the selected number of students. Fields will be within social welfare and development areas.

Course No: MSS 205	Credits: 4	Hours: 60	MSS 2nd Semester
Course Title: Justice System in Criminology and Victimology			Course Type: Theoretical

Rationale:

This course is an introduction to the basic structure of correctional system of Bangladesh. It provides an overview of current institutional and community based correctional practices, relationship between corrections and criminal justice system, fields of corrections, aspects of victimology, roles of judiciary and law enforcement agencies, challenges facing by correctional populations and correctional settings. The students will be able to acquire basic skills needed to perform the duties as correctional officer as well as become eligible to play a vital role in criminal and juvenile justice system.

At the end of the course, the students will also have prospects to identify appropriate education and vocational opportunities to assist incarcerated and released offenders, major challenges in contemporary corrections, monitor prison practice and conditions, understand prisoner's legal rights, provide mental health counseling, probation management, life-skill training, advocacy and social work leadership to design and establish correctional and criminal justice policy through professional knowledge of social work in correction.

Course Learning Objectives:

This course has the following objectives-

- To demonstrate the correctional knowledge regarding correctional system, punishment, functions and operations of correctional institutions, and criminal justice system;
- To facilitate the understanding of victimological interventions for corrections engaging community stakeholders;
- To present the concept of juvenile delinquency with its characteristics and correctional approach;
- To discuss the victim's rights, movement for victims and their families, and the types of victimizations;
- To deliberate the justifications of restorative justice in the community settings and to present how the approach of restorative justice is working within the community to resolve the compoundable disputes.

Course Contents

1. Criminal Justice System: Concept, aims, Process, organs of CJS, Impediments to Criminal Justice System.
 - a) Police System: Evolution, Prosecution, Investigation, Problems of Law Enforcement Agencies, Police Community Relation.
 - b) Trial: Prosecution, Right of the Accuse, Contribution of Civil Society.
 - c) Penal System: Penal history in Indian Sub-continent and in Bangladesh, Logic behind imprisonment, Modern Trend in Prison, Prison Overcrowding, prison labor; Prison Administration and Prison Program in Bangladesh; Pitfall of Jail System; Jail Reforms.
2. Juvenile Justice: Concepts, Causes and Consequences of Delinquency; Development of Juvenile Justice System; Administration of Juvenile Justice System in Bangladesh; judicial Activism for protecting Children; Challenges to juvenile Justice system in Bangladesh.
3. Victim and Victimization: Concept; Types of victim and victimization; Difference between criminal victimization and social victimization; Process of Victimization, Primary, Secondary and Tertiary Victimization.

4. Victim's Rights: Victim's Needs and rights; Victim and Justice System; UN Declaration of Basic Principles of Justice for Victims of Crime and Abuse of Power; Victim Assistance and Services.
5. Restorative Justice: Concept, Aim and Objectives, Principles, Process and Approaches to Restorative Justice.
6. Practices of Restorative Justice: The Practice of restorative Justice in the Criminal Justice System, Criminal Justice vs. Restorative Justice, Non-government and Private Initiatives for the victims in Bangladesh.

Course Learning Outcomes (CLOs)

CLO1: Students will learn about the concept of criminal justice system with its aims, applications, police approach for investigating, trial and prosecution, rights of victims and offenders to get justice, contribution of civil society for crime preventions.

CLO2: Students will learn the concept of juvenile delinquency and approach of probation.

CLO3: Victims and victimological aspects will facilitate to inform the students getting an academic idea.

CLO4: Students will learn the victim's rights and needs with reference to UN declaration and concerning country's contribution and outlook.

CLO5: Students will learn the concept of restorative justice with its objectives, principles, and approaches.

CLO6: The practice of restorative justice will present to share the utility of restorative justice and the involvement of community to proceed the approach of restorative justice as a community based victimization repairing system.

Mapping of Course Learning Outcomes (CLOs) with Program Learning Outcomes (PLOs)

Course No: MSS 205	PLO 1	PLO 2	PLO3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10
CLO1	√				√		√			
CLO2			√			√			√	√
CLO3		√			√	√		√		
CLO4	√			√						
CLO5										
CLO6			√		√				√	

Learning outcomes, Teaching Strategy and Assessment Strategy against course contents

Course contents	Learning outcomes	Teaching strategy	Assessment strategy
Criminal Justice System: Concept, aims, Process, organs of CJS, Impediments to Criminal Justice System. a) Police System: Evolution, Prosecution, Investigation, Problems of Law Enforcement Agencies, Police Community Relation. b) Trial: Prosecution, Right of the Accuse, Contribution of Civil	Students will learn about the concept of criminal justice system with its aims, components, police contribution, trial and punishment, and prison system and its applications.	Lecture, PowerPoint Presentation, Handouts, Book References	Group Discussion, Question and Answer Home Work/home assignment, Class Room Debate

<p>Society.</p> <p>c) Penal System: Penal history in Indian Sub-continent and in Bangladesh, Logic behind imprisonment, Modern Trend in Prison, Prison Overcrowding, prison labor; Prison Administration and Prison Program in Bangladesh; Pitfall of Jail System; Jail Reforms.</p>			
<p>Juvenile Justice: Concepts, Causes and Consequences of Delinquency; Development of Juvenile Justice System; Administration of Juvenile Justice System in Bangladesh; judicial Activism for protecting Children; Challenges to juvenile Justice system in Bangladesh.</p>	<p>As an important topic of criminal justice system, the juvenile delinquency will be discussed to share its causes and consequences towards society.</p>	<p>Lecture, PowerPoint Presentation, Handouts, Book References</p>	<p>Group Discussion, Question and Answer Home Work/home assignment, Class Room Debate</p>
<p>Victim and Victimization: Concept; Types of victim and victimization; Difference between criminal victimization and social victimization; Process of Victimization, Primary, Secondary and Tertiary Victimization.</p>	<p>Students will learn about the concept of victim and victimization, types of victimization, and social outlook towards victims and offenders.</p>	<p>Lecture, PowerPoint Presentation, Handouts, Book References</p>	<p>Mid-term exam, Group Discussion, Question and Answer Home Work/home assignment, Class Room Debate</p>
<p>Victim's Rights: Victim's Needs and rights; Victim and Justice System; UN Declaration of Basic Principles of Justice for Victims of Crime and Abuse of Power; Victim Assistance and Services.</p>	<p>Students will learn the victim's rights and needs according to UN declaration and concerning country's attention to victims and offenders.</p>	<p>Lecture, PowerPoint Presentation, Handouts, Book References</p>	<p>Group Discussion, Question and Answer Home Work/home assignment, Class Room Debate</p>
<p>Restorative Justice: Concept, Aim and Objectives, Principles, Process and Approaches to Restorative Justice.</p>	<p>Students will learn restorative justice with its objectives, process, and application towards society.</p>	<p>Lecture, PowerPoint Presentation, Handouts, Book References</p>	<p>Group Discussion, Question and Answer Home Work/home assignment, Class Room Debate</p>
<p>Practices of Restorative Justice: The Practice of restorative Justice in the Criminal Justice System, Criminal Justice vs. Restorative Justice, Non-government and Private Initiatives for the victims in Bangladesh.</p>	<p>The students will learn the practice of restorative justice, be able to make difference between restorative justice and criminal justice system and</p>	<p>Lecture, PowerPoint Presentation, Handouts, Book References</p>	<p>Group Discussion, Question and Answer Home Work/home assignment, Class Room</p>

	government and private initiatives towards victimological preventions.		Debate Final Exam
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Suggested Reading Materials

- Ahmed, M. & Khan. C. (2010). Juvenile Justice System in Bangladesh: A Critical Appraisal. ASA University Review, Vol. 4. No. 1. Dhaka: ASA University.
- Ali, M. (2010). Towards A Justice Delivery System for Children in Bangladesh: A Guide and Case Law on Children in Conflict with the Law. Dhaka: UNICEF Bangladesh.
- BLAST & PRI (2013). Development and Use of the Probation System in Bangladesh. Dhaka: BLAST & PRI.
- BLAST & PRI (2013). The Children Act 2013: A commentary by Justice Imman Ali. Dhaka: BLAST & PRI
- Cohen, A.(1955). Delinquents Boys: The Culture of Gang. New York: Free Press.
- Directorate General Human Right and Role of Law (2016). White Paper on Prison Overcrowding. Strasbourg : Council for Europe.
- Hamid, S. (n.d). Police System of Bangladesh. South Asia Journal of Multidisciplinary Studies.. Vol. 2. Issue 2. Online Journal of India.
- Johnstone, G. & Ness, D. (Edt.) (2007) Handbook of Restorative Justice. USA:Taylor& Francis Inc.
- Khair, S. (2005). Juvenile Justice Administration and Correctional Services in Bangladesh: A Critical Review. The Dhaka University Studies. Part F. Vol. 2.
- Ministry of Law, Justice and Parliamentary Affairs (2013). The Children Act 2013. Dhaka
- Ministry of Social Welfare (2008). Juvenile Justice Probation Officer Best practices and Procedures Manual. Bangladesh Legal Reform Project – Part B. XVI (2). 1-28
- Moran, G. (2015). Criminal Justice in Bangladesh. A Best Practice Handbook for Members of the Criminal Justice System. Dhaka, Bangladesh: UNDP
- Sarker, A. (1989). Probation in Bangladesh: Problems and Prospects. The Dhaka University Studies, Part F. Vol. 1 (1): 127-136. Dhaka: University of Dhaka.
- Sullivan, D. & Tift, L. (2007) Handbook of Restorative Justice: A Global Perspective. London: Routledge
- Walklate, S. (Edt.) (2018) Handbook of Victim and Victimology. Routledge
- Wolhuter, L., Olley, N. & Denham, D. (2009) Victimology: Vivtimization and Victims’ Right. Newyork: Routledge.Cavendish

Course No: MSS 206	Credits: 4	Hours: 60	MSS 2nd Semester
Course Title: Clinical Social Work			Course Type: Theory

Rationale

Clinical social work is a specialized area of social work practice that involves diagnosing, treating, and preventing mental illness, and also helping individuals address psychological, emotional, behavioral, and/or social challenges that affect their quality of life. This course is designed to prepare students for advanced professional practice. Its aim is to develop advanced competence in social work with families, individuals, and groups. In this course of specialization, students are encouraged to critically analyze the interactions among personal and social factors in the problems clients bring to their attention. It will prepare students to conduct therapeutic assessments and interventions with individuals, families, and groups in a range of settings. This course will also help students develop a multi-dimensional assessment and intervention framework for clinical social work practice and builds upon knowledge of human behavior in the social environment and adds a focus on theories of change—at the individual and family level. By studying this course, students get in-depth, comprehensive skills in engagement, assessment, intervention, and evaluation to enhance the well-being of individuals, families, and groups, because clinical social work is about helping social work clients change behaviors, or resolve emotional problems that are a function of the interface between person and environment.

The main rationale of this course is to provide the students with profound practice knowledge about the tools and techniques, strategies of intervention in clinical social work practice. This course is grounded in empirical information about the importance of relationship skills across a variety of classic and modern approaches to intervention. Moreover, clinical social work is a mental-health profession whose practitioners, educated in social work graduate schools and trained under supervision, master a distinctive body of knowledge and skill in order to assess, diagnose, and ameliorate problems, disorders, and conditions that interfere with healthy bio-psychosocial functioning of people—individuals, couples, families, groups—of all ages and backgrounds. And clinical social workers provide more mental healthcare, of more types and in more settings, than any other profession. A distinguishing characteristic of the profession is the variety of practice areas in which clinical social workers are found. These include primary settings such as community mental health clinics and private practice offices; and secondary/host settings such as schools, hospitals and clinics, and public and private social service agencies.

Course Learning Objectives

The main objective of this course to provide a broad based practice of clinical social work in the fields of psychiatry, professional psychology, psychiatric nursing, and marriage and family therapy. Social work intervention includes psychotherapy, behavior therapy, supportive counseling, marital and family treatment, and substance abuse counseling. It have some specific objectives such as-

- It will help students to furnish their conceptual, theoretical and practice-based methodological knowledge about clinical social work practice;
- This will contribute a lot to prepare the social work students with knowledge- based skill and standard values and ethical education in order to help the clinical clients who are experiencing a wide variety of bio-psycho-social and economic problems, and need adaptation to all undesirable circumstances in personal, family and community life. In addition, this course is designed to make students fully capable of providing services to clients by making themselves as specialized clinical social work practitioner; and
- It will ultimately help the clients regardless of their sex and gender identity, economic and social backgrounds, psychosomatic make-up to be more adaptive in their lives and play significant roles in social functioning by enhancing their psychophysical strength, intellectual ability, problem-solving skills in order that they can change behaviors, or resolve bio-psycho-social and emotional problems and attain satisfactory quality of life.

Course Contents

1. Clinical Social Work: Concept, goals, practice settings, characteristics of clinical social work, role of clinical social worker
2. Psychotherapy and Counseling: Conceptual orientation of counseling and psychotherapy, difference between the two concepts, practice areas and planning in psychotherapy and counseling
3. Therapeutic Skills and Clinical Social Work Practice: Concept, goals, areas, skills and role of clinical social worker in case assessment, case formulation, diagnosis, and case management and techniques used in clinical social work practice.
4. Theoretical Models in Clinical Social Work Practice: Psychodynamic model, cognitive and behavioral model, humanistic–existential model, client-centered model, person-in-environment model, and solution focused model.
5. Therapeutic Approaches in Clinical Social Work Practice: Psychoanalytic therapy, Adlerian therapy, existential therapy, person-centered therapy, gestalt therapy, behavior therapy, cognitive behavior therapy, choice theory/reality therapy and family systems therapy.
6. Mental Illness and Disorder: Conceptual orientation and definition, epidemiological and clinical features of mental disorder, pattern of mental disorders--mood disorders (such as depression or bipolar disorder), anxiety disorders, personality disorders, psychotic disorders (such as schizophrenia), substance abuse disorders and psychosomatic disorders.
7. Clinical Social Work Practice in Bangladesh: Contextual issues- coverage, challenges and barriers to clinical social service in Bangladesh.

Course Learning Outcomes (CLOs)

CLO 1: Students will understand the concepts, goals, settings, characteristics of clinical social work as well as understand the role of a clinical social worker;

CLO 2: This course will help students to understand practice areas of psychotherapy and counseling techniques and skills in clinical practice as well as understand the basic therapeutic theories with its scope and goals;

CLO 3: Students will be able to use therapeutic skills and interventions in clinical social work practice as well as understand the basic therapeutic approaches and models with its scope, goals and limitations;

CLO 4: Students would be able to know about the mental illness and disorders, its causes and consequences; and

CLO 5: Student will be able to identify some crucial areas where clinical social work can be practiced and find some limitations to work with clinical social work in Bangladesh.

Mapping of Course Learning Outcomes (CLOs) with Program Learning Outcomes (PLOs)

CLO/PLO	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10
CLO1	√									
CLO2	√								√	
CLO3					√					
CLO4	√									
CLO5		√								

Course Contents	Learning Outcomes	Teaching Strategy	Assessment Strategy
Clinical Social Work: Concept, goals, settings, characteristics of clinical social work, role of clinical social worker	<ul style="list-style-type: none"> Students will understand the concepts, goals, settings, characteristics of clinical social work Students will understand the role of a clinical social worker 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Group Discussion Quiz Test Question-Answer Class Attendance
Psychotherapy and counseling: conceptual orientation of counseling and psychotherapy, difference between the two concepts and their use, practices areas and planning in psychotherapy and counseling	<ul style="list-style-type: none"> This content will help students to understand practice areas of psychotherapy and counseling Students will find the differences between these two techniques Students be able to prepare a planning to provider service 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Assignment Presentation Surprise test
Therapeutic skills and clinical practice: concept goals, areas, skill and role of clinical social worker in case assessment, diagnosis, case formulation and case management, techniques used in social work practice.	<ul style="list-style-type: none"> This course will contribute students to know therapeutic skills in clinical practice with its areas and skills Students will know the areas of the role of therapist in clinical social worker Students will know the case management process 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	<ul style="list-style-type: none"> Homework Tutorial Examination Question answer Group Discussion
Therapeutic theories, major task, goals, skills, techniques and intervention strategies to be used in clinical social work practice.	<ul style="list-style-type: none"> Students will understand the basic therapeutic theories with its scope and goals Students will be able to use therapeutic skills and interventions in clinical social work practice 	<ul style="list-style-type: none"> Class Lecture Power point presentations Reference book, Questions and answer Handouts Lesson Plan 	Mid Term Exam

<p>Clinical therapy, approaches and models in clinical social work that is useful in a variety of practice settings for addressing the bio- psychosocial and emotional and spiritual health problems of client systems- individuals, families and groups.</p>	<ul style="list-style-type: none"> • Students will understand the basic therapeutic approaches and models with its scope, goals and limitations • Students will be able to use these approaches and models in clinical social work practice for addressing the bio- psychosocial and emotional and spiritual health problems of client systems- individuals, families and groups 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> ○ Group Discussion ○ Practical Work ○ Question answer
<p>Mental illness and disorders: Conceptual orientation and definition, epidemiological and clinical features of mental disorder, pattern of disorders such as anxiety disorder, psychosomatic disorder, mood disorder, depression, obsessive compulsive disorder , Schizophrenic and delusion disorder.</p>	<ul style="list-style-type: none"> • Students would be able to know about the mental illness, its causes and consequences • Students will know about different mental illness and disorders, its causes and consequences in Bangladesh • Students will be able to discuss different topics on mental illness and disorders 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> ○ Assignment ○ Class Test ○ Tutorial Examination
<p>Challenges to clinical social work practice: contextual issues in Bangladesh practice</p>	<ul style="list-style-type: none"> • Student will be able to identify some crucial areas where clinical social work can be practiced • Students will provide some examples about the importance of this intervention • Students will find some limitations to work with clinical social work in Bangladesh 	<ul style="list-style-type: none"> • Class Lecture • Power point presentations • Reference book, • Questions and answer • Handouts • Lesson Plan 	<ul style="list-style-type: none"> ○ Home Work ○ Final Exam

Suggested Reading Materials

Bentley, Kia J. (2002). Social Work Practice in Mental Health: Contemporary Roles, Tasks, and Techniques. USA: Thomson Learning.

Butler, Alan and Prichard, Colir (1983). Social Work and Mental Illness. London: Macmillan Press Ltd.

Corey, Gerald (2017). Theory and Practice of Counseling and Psychotherapy (10th Ed.). USA: Thomson Brooks.

Corney, Roslyn and Jenkins, Rachel (Eds.). (2005). Counseling in General Practice. New York. Routledge.

- Feltham, Colin and Hortor, Lan. (2002). Hand Book of Counseling and Psychotherapy. New Delhi: SAGE Publications.
- Goldenberg, Herbert. (2002). Counseling Todays Families. (4th Ed.) USA: Brooks Cole.
- John Sommers-flanagan and Rita Sommers-flanagan. (2004). Counseling and Psychotherapy Theories in Context and Practice: Skills, Strategies, and Techniques. New Jersey: John Wiley & Sons, Inc.
- Levi, Michael L. (2006). Psychiatry Concise on Connect Clinical Practice. Oxford Redcliff Publishing.
- Oliver Michael L. (1993). Social Work Disabled People and Disabling Environment. London: Jessica Kinsley Publishers.
- McLeod, John (2003). An Introduction to Counseling (3rd Ed.). London: Open University Press.
- Miller, Lisa (2006). Counseling Skills for Social Work. London: SAGE Publications Inc.
- Nash, M. Munford, R. and O'Donoghue, K. (Eds.). (2005). Social Work Theories in Action. London: Jessica Kinsley Publishers
- Payne, Malcolm. (1991). Modern Social Work Theory. London: Macmillan Press.
- Pearson, Richard E. (1990). Counseling and Social Support Perspectives and Practice. New Delhi: SAGE Publications.
- Sally Aldridge and Sally Rigby (Ed.) (2004). Counseling Skills in Context. London: Replika Press Private Limited.
- Sperry, L. (2003). Handbook of Diagnosis and Treatment of DSM-IV-TR Personality Disorders, Second Edition. Routledge.

Course No: MSS 207	Credits: 4	Hours: 60	MSS 2nd Semester
Course Title: Gerontological Social Work			Course Type: Theory

Rationale

The students will be able to know about different issues in ageing and gerontology through this course.

Worldwide elderly people and their problems are increasing day by day. So young people should have the knowledge about ageism, elder abuse, situation of elderly people, international and national initiatives on ageing issues. Through this course students will be able to take preparation for future life and establish age friendly environment in society.

Course Learning Objectives

This course has the following objectives-

- to introduce the students about the concepts of ageing, ageism, elder abuse, gerontology, gerontological social work with its scope and significance;
- to develop knowledge about the social and psychological theories of ageing;
- to explore the knowledge about research methods in gerontological studies;
- to develop knowledge about the support system for older person, international initiatives on ageing issues.

Course Contents

1. Ageing, Population Ageing, Ageism, Elder Abuse, Healthy Ageing, Successful Ageing, Gerontology, Age Care-giving: concept, scope and significance
 2. Gerontological Social Work : Concepts, Scope, Objectives, Functions, Methods and Strategies
 3. Theories and Studies of Ageing: Social and Psychological theories of ageing
 4. Research Methods in Gerontological Studies: Qualitative and Quantitative
 5. Situation and Support System for Older Person in Bangladesh: Demographic and socio economic situation, health and long term care, employment and income security, academic programs and media, older person with disabilities, older person in disaster and emergencies.
 6. Psychology in ageing: Personality Pattern, Stress and Ageing, Spirituality, Memory and Creativity, Depression, Dementia and Alzheimer's disease
 7. International initiatives on ageing issues and role of social workers in combating the problems of elderly
- Course Learning Outcomes

CLO1: Students will be able to understand the conceptual framework and importance of ageing relevant important issues

CLO2: Students will be able to know about the gerontological concepts with its scope, objectives, functions, methods and strategies.

CLO3: Students will learn about various social and psychological theories of ageing.

CLO4: Students will be knowledgeable about the practical research technique in ageing field.

CLO5: Students will be able to know the situation and support systems of older person in Bangladesh.

CLO6: Students will be able to know the personality pattern, stress, memory, creativity, depression of older persons.

CLO7: Students will be able to know about the international initiatives on ageing issues and role of social workers.

Mapping of course learning outcomes with program learning outcomes

Course no. MSS 207	PLO1	PLO2	PLO3	PLO4	PLO5	PLO6	PLO7	PLO8	PLO9	PLO10
CLO1		√								
CLO2			√							
CLO3							√			
CLO4						√				
CLO5									√	
CLO6				√						
CLO7										

Course contents	Learning outcomes	Teaching strategy	Assessment strategy
Ageing, Population Ageing, Ageism, Elder Abuse, Gerontology, Gerontological Social Work: concept, scope and significance	Students will be able to understand the conceptual framework and importance of ageing relevant important issues	Lecture, Power point presentation, handout,	Group discussions, question answer session, assignment
Gerontological Social Work : Concepts, Scope, Objectives, Functions, Methods and Strategies	Students will be able to know about the gerontological concepts with its scope, objectives, functions, methods and strategies.	Lecture, Power point presentation, handout	Group discussions, question answer session, assignment
Theories and Studies of Ageing: Social and Psychological theories of	Students will learn about various social and psychological theories of	Lecture, Power point presentation, handout,	Group discussions, question answer session, assignment

ageing	ageing		
Research Methods in Gerontological Studies: Qualitative and Quantitative	Students will be knowledgeable about the practical research technique in ageing field.	Lecture, Power point presentation, handout,	Group discussions, question answer session, assignment
Situation and Support System for Older Person in Bangladesh: Demographic and socio economic situation, health and long term care, employment and income security, academic programs and media, older person with disabilities, older person in disaster and emergencies	Students will be able to know the situation and support systems of older person in Bangladesh	Lecture, Power point presentation, handout	Group discussions, question answer session, assignment, midterm exam.
Psychology in ageing: Personality pattern, stress and ageing, memory and creativity, depression, dementia and Alzheimer's disease	Students will be able to know the personality pattern, stress, memory, creativity, depression of older persons.	Lecture, Power point presentation, handout	Group discussions, question answer session, assignment
International initiatives on ageing issues and role of social workers in combating the problems of elderly	Students will be able to know about the international initiatives on ageing issues and role of social workers.	Lecture, Power point presentation, handout	Group discussions, question answer session, assignment, final exam.

Suggested Readings:

Hill, Twyla J., (2015). Family Caregiving in Aging Populations. USA: Palgrave Macmillan.

Ian Stuart – Hamilton, (2011). An Introduction to Gerontology. New York: Cambridge University Press.

Katz, Ruth and Lowenstein Ariela. (2010). Handbook of Social Gerontology. USA: Sage Publication.

Minichiello V. and Coulson I. (2005). Contemporary Issues in Gerontology. Australia: Allen and Vnuein.

Morgan, Lesile A and Kunkel, Suzanne R. (2006). "Aging Society and the Life Course. New York: Springer Publishing Company.

Phillips, Judith E. (2010). Key Concepts in Social Gerontology. New Delhi: Sage publication.

Qualls, Sara Honn and Zarit, Steven H. (2009). Ageing, Families and Caregiving. USA: John Wiley and Sons.

Schulz, Richard (ed). (2006). Encyclopedia of Aging – A Comprehensive Resource in Gerontology and Geriatrics. New York: Springer Publishing Company.

Settersten, Richard A, and Angel Jacqueline L. (eds). (2011). Handbook of Sociology of Aging. New York: Springer Publishing Company.

Sheila Peace, Peter Coleman and John Bond (ed). (2000) Ageing in Society and an Introduction to Social Gerontology. London: Sage Publication.

Victor C. (2005) .The Social Context of Ageing. New York: Routledge Publications.

Course No: MSS 208	Credits: 4	Hours: 60	MSS 2nd Semester
Course Title: Industrial Relations and Labour Laws			Course Type: Theory

Rationale: This course is designed with the contents of the industrial relation and its perspective, industrial disputes, strike, trade union, collective bargaining, ILO, and labor laws at both global and Bangladesh perspective. Industrial relation is an art of living together for the purposes of production, productive efficiency, human well-being and industrial progress. Industrial progress is impossible without cooperation of labors and harmonious relationships. The main rationale of this course is to provide understanding for the social work students regarding industrial relations in modern industrial systems and its contributions for the development of socio-economic development of employees as well as for the employers. International and national legal framework of collective bargaining, dispute settlement process and theoretical perspective of industrial relations also help to understand the social work students regarding the welfare of working class people all over the world. In fact, it is interesting to note that the profession of Social Work owes its name to industry. This is an important module where the students will learn the basic tools and techniques of dispute settlement, collective bargaining process and related theories so that they will be able to address labour related problems in industrial settings and establish harmonious, and mutually beneficial labour management relations.

Course Learning Objectives

The specific objectives of this course are

- i) to provide understanding and learning to the students about meaning, scope and other issues related to industrial relations;
- ii) to provide scope to learn overall industrial relations situations in Bangladesh, its legal framework and practice field;
- iii) to provide knowledge about industrial dispute and its causes, forms, and impact;
- iv) to teach the students about trade union and its practice in Bangladesh;
- v) to provide knowledge on the policies and legislations enacted to strengthen industrial relations.

Course Learning Outcomes (CLO)

CLO1: Students will learn about the concept, actors and scope of industrial relations particularly in the perspective of Bangladesh

CLO2: Student will understand the industrial relations system, problems and prospects of IR in Bangladesh

CLO3: Students will be able to learn about the concept, forms, causes, effects of industrial disputes and its settlement method;

CLO4: Students will understand trade union and legal provisions related to formation and practices of trade union in Bangladesh.

CLO5: Students will learn about the nature, theories, and importance of collective bargaining;

CLO6: The students will know the various policy and labour laws in Bangladesh.

Mapping of Course Learning Outcomes (CLOs) with Program Learning Outcomes (PLOs)

Course No: BSS 103	PLO 1	PLO 2	PLO3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10
CLO1	✓	✓								
CLO2			✓							
CLO3				✓	✓					
CLO4						✓				
CLO5									✓	

Learning outcomes, Teaching strategy, Assessment strategy against Course contents

Course contents	Learning outcome	Teaching strategy	Assessment strategy
Industrial Relations: Concept, Features, Objectives, Scope, Actors, Factors, Evolution of Industrial Relations; IR in global perspectives, Theories/ Approaches related to Industrial Relations	<ul style="list-style-type: none"> •Students will learn about the concept, actors and scope of industrial relations particularly in the perspective of Bangladesh. •Students will familiarize with the different theoretical perspective related to industrial relations and their relevancy in industrial society for a specific country special reference to Bangladesh. 	Lecture Discussion Power Point Handouts	Assignment Midterm Final Exam.
Industrial Relations in Bangladesh: Current situation, Importance, Legal Framework, Causes of poor IR, Problems and Prospects of Industrial Relations System in Bangladesh.	<ul style="list-style-type: none"> •Student will learn about the industrial relations system in Bangladesh. •Students will learn the significance and legal framework of industrial relations in modern industrial systems as well as Bangladesh context. 	Lecture Discussion Power Point Handouts	Assignment Midterm Final Exam.
Industrial Disputes: Concept, Causes, Forms and Effects of Industrial Disputes; Dispute Settlement methods, Preventive Measures of	<ul style="list-style-type: none"> •Students will learn about the concept, forms, causes, effects of industrial disputes in the perspective of Bangladesh. •Students will also learn the 	Lecture Discussion Power Point Handouts	Assignment Midterm Final Exam.

Industrial Disputes according to the Bangladesh Labour Law.	preventive measures and legal provisions of industrial disputes settlement in the Bangladesh context.		
Trade Union: Concept, Development, Objectives, Functions and Methods; Trade Union Movement in Bangladesh: Challenges and Prospects; Impact of Trade Union on Industrial Relations; Legal Provisions Related to Formation and Practices of Trade Union in Bangladesh.	<ul style="list-style-type: none"> •Students will understand the concept, development, functions and methods of trade union in the context of Bangladesh. •Students will know the impact of trade union on industrial relations and legal provisions related to formation and practices of trade union in Bangladesh. 	Lecture Discussion Power Point Handouts	Assignment Midterm Final Exam.
Collective Bargaining: Concept, Nature, Areas, Importance; Theories, Process, Forms and Tactics of Collective Bargaining; Legal Provisions Related to Determination of Collective Bargaining Agents and their Right sand Privileges in Bangladesh.	<ul style="list-style-type: none"> •Students will learn about the concept, nature, areas and importance collective bargaining. •Students will learn the theories, process, and determination of collective bargaining agents in the Bangladesh context. 	Lecture Discussion Power Point Handouts	Assignment Midterm Final Exam.
International Labour Organization: Historical Background, Objectives and Guiding Principles; Structure, Functions, International Labour Standards; ILO in Bangladesh .	<ul style="list-style-type: none"> •Students will know the history of ILO and its basic roles for the well-being of working class people. •Students will familiarize with the different activities of ILO in Bangladesh. 	Lecture Discussion Power Point Handouts	Assignment Midterm Final Exam.
Labour Laws and Labour Policies in Bangladesh: Bangladesh Labour Act 2006 (amendment 2018), Bangladesh Labour Welfare Foundation Act 2006 (amendment 2013), The EPZ Workers' Welfare	<ul style="list-style-type: none"> •The students will know the development of state policy and labour laws in Bangladesh. •The students will able to make an appraisal about the contributions of labour policies and labour laws in Bangladesh. 	Lecture Discussion Power Point Handouts	Assignment Midterm Final Exam.

Association and Industrial Relations Act, 2010 (amendment 2016). National Labour Policy 2012, Domestic Workers Protection and Welfare Policy 2015, Bangladesh Industrial Policy 2016.			
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Suggested Reading Materials

- Faruque, Abdullah., 2009. *Current Status and Evolution of Industrial Relations System in Bangladesh*. India: International Labour Organization.
- Martuza, Ghulam and Momen, Muhammad A., 1986. *Trade Unionism and Trade Union Laws in Bangladesh*. Dhaka: Bangladesh Society for the Enforcement of Human Rights.
- Meyers, Chartes A., 1958. *Industrial Relations in India*. Bombay: Asia Publishing House.
- Punekar, S. D. et. al., 1981. . *Labour Welfare, trade unionism and industrial relation*. Bombay: Himalya, Bombay. India
- Rahman, Rushidan Islam. 2007. *Labour Market in Bangladesh Changes, Inequities Challenges*. Dhaka Bangladesh Institute of Labour Studies.
- Richardson, J., 1959. *An Introduction to the Study of Industrial Relation*. London: George Allena and Union.
- Roberts, B.C. (ed.). *Industrial Relations: Contemporary Problems and Perspective*. London: Macmillan.
- Sharma, R.N. (1993). *labour Problems, social welfare and Security*, Delhi: Surjeet Publications.
- Sing, Nirmal and Bhatia, S.K. (2000). *Industrial Relations and Collective Bargaining: Theory and Practice*. New Delhi: Deep and Deep Publications Pvt. Ltd.
- Sinha, P.R.N. et. al. 2004, *Industrial Relations, Trade Unions And Labour Legislation*. Pearson, India.

Course No: MSS 209	Credits: 4	Hours: 60	MSS 2nd Semester
Course Title: International and Comparative Social Policy			Course Type: Theory

Rationale: This course includes the basic ideas and concepts of international and comparative social policy. This is an important course for social work student by which they can compare the origin, development and practice of social welfare policies in international level. This course includes the main drivers of the development of social policy within the political ideology, welfare states and capitalism. This course provides opportunity to the students to understand the main indicators of international social policy in global world on different issues such as globalization, poverty and social inequality, international migration, and ageing societies. This course provides a wide spectrum of knowledge about the challenges of international social policies with current market economy. The students have opportunity to see the basic differences of international social policy in Asia, Latin America, Europe and within the regional institutions.

Course Learning Objectives: This course has five objectives:

1. To provide basic ideas about international and comparative social policy
2. To offer elaborate knowledge about different international policies in developing and developed countries so that students can compare the policy gaps across the continents and countries.
3. To provide advance level knowledge about international and comparative social policies on the basis of political ideology, philosophy and welfare state.
4. To provide knowledge about the main drivers and institutions of international social policy
5. To increase realization among the students about the comparative social policy between Bangladesh and other countries.

Course Contents

1. Concepts of international and comparative social policy. Origin of 'welfare' concept in international and comparative social policy.
2. The development of social policy: Main drivers.
3. Analyzing social policies: citizenship and social justice
4. Contents and comparison of social policy: Welfare states. Industrialized and developing world
5. EU and the Europeanization of social policy
6. Social policy in Asia: Comparison between SARRC and ASEAN countries
7. The challenges facing international social policy a) Globalization, b) International migration, d). Ageing societies, d) Poverty and inequality
8. Issues in the delivery of international social policy: a) The end of the welfare state and form of capitalism, b) Work-based welfare, c) Welfare markets and regulatory social policy, d) NGOs and the third sector

Course Learning Outcomes (CLOs)

CLO1: Student will understand the concept, types and philosophy of international and comparative social policy.

CLO2: Student will comprehend the main drivers of development of social policy in international arena.

he concept, objectives, methods and principles of community organizations.

CLO3: Students will be able to analysis of social policy in citizenship and social justice domains.

CLO4: Students will be able to understand the comparison of social policy between welfare states. industrialized and developing world.

CLO5: Students will know the development of the EU and the Europeanization of social policy

CLO6: Students will be able to compare social policy in Asia particularly in the SARRC and ASEAN countries

CLO7: Students will know the challenges facing international social policy a) Globalization, b) International migration, d). Ageing societies, d) Poverty and inequality

CLO8: Students should have clear understanding about the issues in the delivery of international social policy: a) The end of the welfare state and form of capitalism, b) Work-based welfare, c) Welfare markets and regulatory social policy, d) NGOs and the third sector

Mapping of Course Learning Outcomes (CLOs) with Program Learning Outcomes (PLOs)

Course No: BSS 101	PLO 1	PLO 2	PLO3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10
CLO1				✓						
CLO2					✓					
CLO3				✓	✓					
CLO4				✓	✓					
CLO5				✓	✓					
CLO6				✓	✓					
CLO7				✓	✓		✓	✓		
CLO8				✓	✓		✓	✓		✓

Learning outcomes, Teaching Strategy and Assessment Strategy against course contents

Course contents	Learning Outcomes	Teaching Strategy	Teaching assessment
Concepts of international and comparative social policy. Origin of 'welfare' concept in international and comparative social policy.	<ul style="list-style-type: none"> Students will be able to understand the concepts of international and comparative social policy Students will know the origin 'welfare' concept in international and comparative social policy 	Lecture, Power Point and Handouts	Mid-term

The development of social policy: Main drivers	<ul style="list-style-type: none"> Students will gain knowledge about the main drivers of social policy in different context and countries 	Lecture, Power Point and Handouts	Mid-term Assignment
Analyzing social policies: citizenship and social justice	<ul style="list-style-type: none"> Students will gain knowledge of analyzing social policies in the domains of citizenship and social justice 	Lecture, Power Point and Handouts	Mid-term Assignment Final exam
Contents and comparison of social policy: Welfare states. Industrialized and developing world	<ul style="list-style-type: none"> Students will learn the contents and comparison of social policy Students will know the nature of social policy in welfare states, industrialized and developing world and could be able to see their differences 	Lecture, Power Point and Handouts	Mid-term Assignment Final exam
EU and the Europeanization of social policy	<ul style="list-style-type: none"> Students will be able to understand the social policy development in EU and Europeanization 	Lecture, Power Point and Handouts	Final Exam
Social policy in Asia: Comparison between SARRC and ASEAN countries	<ul style="list-style-type: none"> Students will be able to understand the nature and perspective of social policy in different countries in Asia Students would be able to know the nature and framework of social policy in SARRC and ASEAN countries. 	Power Point and Handouts	Final Exam
The challenges facing international social policy a) Globalization, b) International migration, d). Ageing societies, d) Poverty and inequality	<ul style="list-style-type: none"> Students will know the major challenges of international social policy Students will understand particularly the changeless of globalization, international migration. ageing societies and poverty and social inequality and find out some suggestions 	Lecture, Power Point and Handouts	Final Exam
Issues in the delivery of international social policy: a) The end of the welfare state and form of capitalism, b) Work-based welfare, c) Welfare markets and regulatory social policy, d) NGOs and the third sector	<ul style="list-style-type: none"> Students will learn the basis issues in the delivery of international social policy Students will get clear understanding how the concept of welfare states and its policy provision is squeezing and expanding capitalism. Students will understand the role 	Lecture, Power Point and Handouts	Final Exam

	and functions of work based markets and regularity social policy as well as the importance of third sector development in the development policy.		
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Suggested Reading Materials

- Alcock et al. (2008) (ed) The Student's Companion to social policy, Blackwell Publishing
- Alcock, P. & Graig, G. (2009) (2nd Edition) International Social Policy. Welfare Regimes in the Developed World, Palgrave Macmillan
- Clasen, J. (1999) Comparative Social Policy: Concepts, Theories and Methods Oxford: Blackwell
- Castles, F. (2004) The Future of the Welfare State. Crisis Myths and Crisis Realities, Oxford: Oxford University Press.
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Course No: MSS 210	Credits: 2	Hours: N/A	MSS 2nd Semester
Course Title: Viva-Voce			Course Type: Theoretical

[Students will attend the Viva-Voce in front to the exam committee after finishing their all courses of this semester and it is compulsory for them. There are no particular contents/topics for this viva- Voce but students will be asked about the names and contents of the curriculums that they have already attended in the exams. Priority will be given to their overall analytical and critical analysis about the contents of the course curriculum].