


**Central Admission Office
University of Dhaka
INVITATION FOR ONLINE TENDER (OTM)**

1	Ministry /Division	Ministry of Education.	
2.	Agency	University of Dhaka.	
3.	Procuring Entity Name	Online Admission Committee, University of Dhaka	
4.	Invitation for	Supply of Lot-1 : Supply 10 pcs. Switch, 2 pcs. NAS, 3 pcs. KVM, 2 pcs. Server, 4 pcs. Workstation, 1 Laptop, 4 pcs. Harddrive, 5 pcs. Headphone. Lot-2 : Supply 12 pcs. UPS for printer and computer and 32 pcs. UPS Battery Lot-3 : Supply 38 pcs. printer toner Lot-4 : 335 ream ofset paper, for Central Admission Office, University of Dhaka.	
5.	Invitation Ref No & date.	Memo No-Reg/CAO/42756, Date- 04/3/2021	
6.	Procurement Method	Open tendering Method.	
7.	Budget and Source of Funds	Online Admission, Dhaka University.	
8.	Tender Publication Date	Within 3 days.	
9.	Tender Closing Date & time.	22/03/2021 Time 12.00 pm.	
10.	Tender Opening date & time.	22/03/2021 Time 12.30 pm.	
11.	Receiving tender Document	In website- e-tender.univdhaka.edu	
12.	Opening tender Document.	Office of the Central Admission Office, Room-214, Administrative Building, Dhaka University, Dhaka-1000.	
13.	Eligibility of Tenderer.	This invitation for Tenders is open to all eligible Tenderers as mentioned below: (a) Local agent/authorized distributor, manufacturer/supplier and enlisted Contractors of Dhaka university/Govt./Semi Govt./ Autonomous Organizations who have experience as a supplying similar nature of goods & related service. (b) The minimum specific experience as Supplier in supply of similar Goods of at least one contract successfully completed within the last five years, with a value of at least tk.67.00 lacs for lot-1, tk.10.00 lacs for lot-2, tk.6.00 lacs for lot-3 and tk.1.30 lacs for lot-4. (c) The minimum amount of liquid assets i.e. working capital or credit line(s) of the Tenderer shall be tk.83.00 lacs for lot-1, tk.11.00 lacs for lot-2, tk.6.00 lacs for lot-3 and tk.1.00 lacs for lot-4. (d) Other required eligibility & condition of the tenderers as stipulated in the Tender Documents. (e) Up to date enlistment certificate. (f) Up to date Trade license, income tax clearance & VAT Registration. (g) Manufacturer's authorization Certificate must be required for all equipment.	
14	Price of Tender Document	Lot-1 : tk. 8,000/- (eight thousand) only Lot-2 : tk. 5,500/- (five thousand five hundred) only Lot-3 : tk. 4,500/- (four thousand five hundred) only Lot-4 : tk. 1,000/- (one thousand) only to be deposited as per instructions stated in website	
15.	Lot- 1-4 Identification of Lot	Tender Security Amount.	Completion Time in Month.
	Lot-1 : Supply 10 pcs. Switch, 2 pcs. NAS, 3 pcs. KVM, 2 pcs. Server, 4 pcs. Workstation, 1 pc. Laptop, 4 pcs. Harddrive, 5 pcs. Headphone for Central Admission Office, University of Dhaka.	Tk. 2,08,000/-(two lac eight thousand) to be deposited months as per instructions stated in website.	1 month
	Lot-2 : Supply 4 pcs. UPS for printer, 8 pcs. UPS for computer and 32 pcs. UPS Battery for Central Admission Office, University of Dhaka.	Tk. 30,000/-(thirty thousand) to be deposited months as per instructions stated in website.	1 month
	Lot-3 : Supply 38 pcs. printer toner for Central Admission Office, University of Dhaka.	Tk. 17,000/-(seventeen thousand) to be deposited months as per instructions stated in website.	1 month
	Lot-4 : 335 ream ofset paper for Central Admission Office, University of Dhaka.	Tk. 4,000/-(four thousand) to be deposited months as per instructions stated in website.	1 month
16..	Name of Official Inviting Tender	Md. Mustafizur Rahman	
17.	Designation of Official Inviting Tender	Convener, Online Admission Committee, University of Dhaka.	
18.	Address of Official Inviting Tender	Central Admission Office, Room-214, Administrative Building, Dhaka University	
19.	Contract details official Inviting Tender.	Tel: 88-09666911463 Ext. 4050	
20.	The procuring entity reserves the right to accept or reject any or all tenders without assigning any reasons.		


04/03/2021