



ঢাকা বিশ্ববিদ্যালয় প্রকাশনা সংস্থা
Dhaka University Publications Bureau



৩২৭-৩২৮ প্রশাসনিক ভবন, ঢাকা বিশ্ববিদ্যালয়, ঢাকা ১০০০, ফোন : পিএবিএক্স ৯৬৬১৯০০-১৯, এক্স ৪১২৯/৪১৩৫/৪১৫৭, E-mail : duregstr@bangla.net

নং ঢাবি:প্রস/০২/২০২১-২২ REQUEST FOR QUOTATION (RFQ)

তারিখ ০৮/০৮/২০২১

for
['বঙ্গবন্ধু ও ঢাকা বিশ্ববিদ্যালয়']

RFQ No: ঢাবিপ্রস/০২/২০২১-২২

Date: ০৮/০৮/২০২১

To
[.....]

1. The [ঢাকা বিশ্ববিদ্যালয় প্রকাশনা সংস্থা] has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned **on or before** [18.08.2021 on or before 10.30am]. The envelope containing the Quotation must be clearly marked "Quotation for [বঙ্গবন্ধু ও ঢাকা বিশ্ববিদ্যালয়, ১০০০ কপি, ১ জুস সেলাই, ২ তসমা সিরাজাসহ পুটে কাপড় দিয়ে পুট পেস্টিং এবং বোর্ড বাঁধাই (২৮ আউস শ্রে-বোর্ড)] and **DO NOT OPEN** before [TEC meeting on 18.08.2021, on 11 am]. Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9. All Quotations must be valid for a period of atleast [90 days] from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.
11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.

০৮/০৮/২০২১

(ড. সৈয়দ আজিজুল হক)
পরিচালক (ভারপ্রাপ্ত)
ঢাকা বিশ্ববিদ্যালয় প্রকাশনা সংস্থা
ঢাকা বিশ্ববিদ্যালয়।