

**Transport Office**  
**University of Dhaka**  
**Dhaka -1000, Bangladesh.**  
Phone: 9670831,9661920-59/4316 (off)  
Fax: 88-02-9667222  
Email: [vcoffice@du.ac.bd](mailto:vcoffice@du.ac.bd)  
[registrar@du.ac.bd](mailto:registrar@du.ac.bd)



১৭ পরিবহন অফিস  
ঢাকা বিশ্ববিদ্যালয়  
ঢাকা-১০০০, বাংলাদেশ  
ফোন : ৯৬৭০৮৩১, ৯৬৬১৯২০৫৯/৪৩১৬(অ)  
ফ্যাক্স ৮৮-০২-৯৬৬৭২২২

নং-প/

তারিখঃ ১৪ কার্তিক/ ১৪৩১ বঙ্গাব্দ  
৩০ অক্টোবর / ২০২৪ খ্রিস্টাব্দ

বিশ্ববিদ্যালয় ক্যাম্পাসে শাটল বাস সার্ভিস এর জন্য গাড়ি ভাড়া টেন্ডার নোটিশ  
Transport office, University of Dhaka, Dhaka-1000



**Invitation for Tender**

1.	Ministry/Division	Ministry of Education	
2.	Agency	Transport Office, University of Dhaka	
3.	Procuring Entity Name	Transport Manager	
4.	Procuring Entity District	Dhaka	
5.	Invitation for	<b>Rental Car ( None A/C Minibus)</b>	
6.	Invitation Ref. No.	Memo No : 32374 Date : 29/ 10 /2024	
<b>KEY INFORMATION</b>			
7.	Procurement Method	Open Tendering Method (OTM)	
<b>FUNDING INFORMATION</b>			
8.	Budget and Source of Funds	Revenue Fund	
<b>PARTICULAR INFORMATION</b>			
9.	Tender Publication Date	Date : Within 3 days	
10.	Tender Last Selling Date	Date : 11/11/2024 Up to office hours.	
11.	Tender Closing Date	Date : 12/11/2024 Time : 12.00 pm	
12.	Name & Address of the office (s) -Selling Tender Document	Office of the Transport Manager, Administrative Building, University of Dhaka.	
	-Receiving Tender Document	Office of the Transport Manager, Administrative Building, University of Dhaka.	
	-Opening Tender Document (TOC)	Office of the Transport Manager, Administrative Building, University of Dhaka.	
13.	Date & Time Of Tender Opening	Date : 12/11/2024 Time : 12.30pm	
<b>INFORMATION FOR TENDER</b>			
14.	Eligibility of Tendered	This invitation for tender is open to all eligible tenders as mentioned below: (1) Their Authorize distributor having minimum 3 years experience of similar type of service (2) Up-to-date valid Trade license (3) Up-to-date income tax clearance certificate with TIN number (4) Up-to-date Registration & Vat clearance Certificate (5) The minimum amount of Liquid assets i.e. working Capital or credit line(s) of tenders shall be Tk. 24 Lac.	
15.	Brief Description of Non A/C Minibus	Vehicles will be 2020 Preferable or latest model. As per Tender document	
16.	Brief Description of Rental Car Services	As per Activity Schedule (Section-6)	
17.	Price of Tender Document (Non Refundable) TK	Tk.5,500/- (Five Thousand Five Hundred) to be deposited in AC No. 36000392, Janata Bank, T.S.C Branch, University of Dhaka. Tender Schedule terms & conditions may be collected on submission of the deposit receipt from the above mentioned offices on all working days except on the date fixed for submitting the tender.	
18.	Identification of Package No-1	Location University of Dhaka	Tender Security Amount (Tk.)
			Completion time in weeks/Months
		Tk. 1,50,000/- (One Lac Fifty thousand )	12 months (Probation Period 3 months)
19.	Name of Official Inviting Tender	Md. Kamrul Hasan.	
20.	Designation of Official Inviting Tender	Transport Manager, University of Dhaka	
21.	Address of Official Inviting Tender	Admin Building, University of Dhaka	
22.	Contact details of Official Inviting Tender	9661900 Ext: 4316	
23.	The procuring entity reserves the right to accept or reject all tenders or any tender without assigning any reason		

Md. Kamrul Hasan  
Transport Manager  
University of Dhaka